



## D-1, M-1, T-1 Scheduling Form (Proposal Meeting Form)

Procedures for processing Dissertation / Special Project / Thesis proposal meetings:

- Students may need to be enrolled and registered for the required number of 700 / 702 / 800 credits. Please check with your advisor.
- Please confirm with your committee the date / time / room number reservation and how everyone is attending the meeting.
- Students will email the form to their committee members for their electronic approvals as well as the dept. chair's approval. Please only submit one form with everyone's approvals.
- For a proposal defense that is open to the public: An electronic copy of the Abstract must be sent to the CESHS Office of Graduate Studies at the same time this form is submitted.
- If the meeting has a zoom component, please include the Zoom meeting information.
- *Please return this form and any attachments to the CESHS Office of Graduate Studies at [gradstudies@wsu.edu](mailto:gradstudies@wsu.edu) no later than 10 full business days prior to the desired meeting date.*

Student's Name: \_\_\_\_\_ WSU ID: \_\_\_\_\_

Degree\*: \_\_\_\_\_ Program: \_\_\_\_\_

\*Educational Leadership EdD students only: \_\_\_\_\_ Action Research \_\_\_\_\_ Traditional Research

Date of Meeting: \_\_\_\_\_

This proposal meeting is an: \_\_\_\_\_ Open meeting \_\_\_\_\_ Closed meeting

If in person, Building and Room Location: \_\_\_\_\_

If with Zoom (Link): \_\_\_\_\_

Working Title of Dissertation / Special Project / Thesis: \_\_\_\_\_

By signing the below, you agree to the following date, time, and place of the D-1 / M-1 / T-1 meeting.

Advisory Committee	Signatures	Date
_____, Chair	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Department Chair Approval**

Dept. Chair Name	Dept. Chair Signature	Date
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